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STANDARD BIDDING DOCUMENT

# Procurement of Goods



**Royal Government of Bhutan**

**Department of Information Technology & Telecom**

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**Department of Information Technology & Telecom**

*Thimphu: Bhutan*

*Bidding Document for the Mac Pro*

*Procuring Agency: Department of Information Technology &  
Telecom*

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## Invitation for Quotation (IFQ)

Project title: RGoB

Source of Funding: World Bank

Contract Ref:DITT/18/(ADM)/2016-2017/

To:

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Dear Sir/Madam,

1. You are invited to submit your priced bid for the supply of the following items;

1. Mac Pro

*[Information on technical specifications and required quantities are attached]*

2. The bidder(s) may quote for any or all items under this invitation<sup>1</sup>. Each item shall be evaluated and contract awarded as package to the firm(s) offering the lowest evaluated price for each item.

3. The bidder(s) shall submit one original of the priced quotation with the Form of Bid and clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope as required by PRR 2009 clause 5.1.7.2 and addressed to and delivered at the following address

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<sup>1</sup>

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Your quotation in the required format should be addressed and submitted to:

**To**  
**Director**  
**Department of Information Technology & Telecom**  
**Ministry of Information & communications**  
**Thimphu: Bhutan**

4. The deadline for receipt of your quotation(s) by the purchaser at the indicated address is before 11:00PM on 29/05/2017 and will be open at same day at 11:30AM at DITT old conference hall.
5. The bid shall be accompanied by a bid security of **2% of quoted price** in the form of cash warrant, demand draft or unconditional Bank Guarantee valid for one month. Any bid not accompanied by bid security shall be treated as non responsive.
6. Quotation by fax or by electronic means not acceptable.
7. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.
  - a) **PRICE:** all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The final place of delivery Administration Section, DITT, MoIC. Thimphu.
  - b) **EVALUATION OF QUOTATION:** Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the priced quotation by making any correction for any arithmetical errors as follows;

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- (i) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- (ii) where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.
- (iii) If the supplier refuses to accept the correction, this quotation will be rejected and the bid security shall be forfeited.
- c) **AWARD OF PURCHASE ORDER:** the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per form of contract and terms and conditions of supply.
- d) **VALIDITY OF THE OFFERS:** your quotation(s) shall be valid for a period of 60 days from the deadline for receipt of quotation(s).
8. Further information can be obtained from:
9. The DITT has a budget allocation for the purchase of Goods and wishes to apply some of that allocation for the purchase of Goods for which this Request for Quotation is issued.
10. Depending on the final requirement, the purchaser may increase or decrease the quantities by fifteen percent (15%) of the purchase order.
11. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend at the DITT Conference hall at 11:30AM on 29/05/2017.
12. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
13. The bidder whose bid is accepted will be notified of the award of contract by the

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Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

14. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
15. Ten percent (10%) of the Contract Price shall be paid within thirty (30) days of signing of the Contract, and upon submission of a claim and an advance payment guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in the Bidding Documents.
16. Ninety percent (90%) of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Purchaser. The ten (10) percent performance security shall be retained as security deposit and paid at the end of the warranty period or after six (6) months whichever is later after adjustment of dues if any.

**Schedule of Items and Priced Quotation (bid form)**

Sl	Item	Description & Details( <i>minimum specifications of goods to be supplied</i> ) Unit	Qty	Unit Rate (Nu.)	Total Amount (Nu.)
1	Mac Pro	<p><b><u>MacBook Pro. Display (silver) with integrated Touch ID sensor</u></b></p> <ol style="list-style-type: none"> <li>1. Retina display               <ol style="list-style-type: none"> <li>a. 13.3-inch (diagonal) LED-backlit display with IPS technology; 2560-by-1600 native resolution at 227 pixels per inch with support for millions of colors</li> <li>b. As per the spec. and model</li> </ol> </li> <li>2. Processor               <ol style="list-style-type: none"> <li>a. 13-inch model with Touch Bar</li> <li>b. 2.9GHz dual-core Intel Core i5, Turbo Boost up to 3.3GHz, with 4MB shared L3 cache</li> </ol> </li> <li>3. Storage               <ol style="list-style-type: none"> <li>a. 256GB PCI e-based onboard SSD</li> </ol> </li> <li>4. Memory RAM               <ol style="list-style-type: none"> <li>a. 8GB (prefered 16GB)</li> </ol> </li> <li>5. Graphics               <ol style="list-style-type: none"> <li>a. Intel Iris Graphics 540</li> </ol> </li> <li>6. Charging and Expansion               <ol style="list-style-type: none"> <li>a. Two Thunderbolt 3 (USB-C) ports with support for:                   <ol style="list-style-type: none"> <li>b. Charging</li> <li>c. DisplayPort</li> <li>d. Thunderbolt (up to 40</li> </ol> </li> </ol> </li> </ol>	1 no.		

		<p>Gbps)</p> <p>e. USB 3.1 Gen 2 (up to 10 Gbps)</p> <p>7. Keyboard and Trackpad</p> <p>a. Full-size backlit keyboard with:</p> <p>i. 64 (U.S.) or 65 (ISO) keys including 4 arrow keys</p> <p>ii. Touch Bar with integrated Touch ID sensor</p> <p>iii. Ambient light sensor</p> <p>iv. Force Touch trackpad for precise cursor control and pressure-sensing capabilities; enables Force clicks, accelerators, pressure-sensitive drawing, and Multi-Touch gestures</p> <p>8. Wireless</p> <p>a. 802.11ac Wi-Fi wireless networking; IEEE 802.11a/b/g/n compatible</p> <p>b. Bluetooth 4.2 wireless technology</p> <p>9. Camera</p> <p>a. 720p FaceTime HD camera</p> <p>10. Video Support</p> <p>a. Simultaneously supports</p>			
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		<p>full native resolution on the built-in display at millions of colors and:</p> <ul style="list-style-type: none"> <li>i. One display with 5120-by-2880 resolution at 60Hz at over a billion colors</li> <li>ii. Up to two displays with 4096-by-2304 resolution at 60Hz at over a billion colors</li> </ul> <p>b. Thunderbolt 3 digital video output</p> <ul style="list-style-type: none"> <li>i. Native DisplayPort output over USB-C</li> <li>ii. VGA, HDMI, and Thunderbolt 2 output supported using adapters (sold separately)</li> </ul> <p>11. Audio</p> <ul style="list-style-type: none"> <li>a. 13-inch model with Touch Bar <ul style="list-style-type: none"> <li>1. Stereo speakers with high dynamic range</li> <li>2. As per the spec and mode</li> </ul> </li> </ul> <p>12. Battery and Power</p> <ul style="list-style-type: none"> <li>a. Built-in 49.2-watt-hour lithium-polymer battery</li> <li>b. 61W USB-C Power Adapter</li> </ul> <p>13. Electrical and Operating Requirements</p> <ul style="list-style-type: none"> <li>a. Line voltage: 100V to</li> </ul>			
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		<p>240V AC</p> <ul style="list-style-type: none"> <li>b. Frequency: 50Hz to 60Hz</li> <li>c. Operating temperature: 50° to 95° F (10° to 35° C)</li> <li>d. Storage temperature: -13° to 113° F (-25° to 45° C)</li> <li>e. Relative humidity: 0% to 90% noncondensing</li> <li>f. Operating altitude: tested up to 10,000 feet</li> <li>g. Maximum storage altitude: 15,000 feet</li> <li>h. Maximum shipping altitude: 35,000 feet</li> </ul> <p>14. Size and Weight</p> <ul style="list-style-type: none"> <li>a. Height: 0.59 inches</li> <li>b. Width: 8.36 inches</li> <li>c. Depth &amp; Weight: as per the spec and model</li> </ul> <p>15. Operating System</p> <ul style="list-style-type: none"> <li>a. macOS Sierra</li> </ul> <p>16. Accessibility</p> <ul style="list-style-type: none"> <li>a. As per the spec. and model</li> </ul> <p>17. Features include:</p> <ul style="list-style-type: none"> <li>a. As per the spec. and model</li> </ul>			
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		Accessories (Quote item wise) <ol style="list-style-type: none"> <li>a. USB-C VGA Multiport Adapter</li> <li>b. USB-C to Gigabit Ethernet Adapter</li> <li>c. USB-C Digital AV Multiport Adapter</li> </ol>			
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Total Amount in Nu. (in words)	
Delivery period	
Warranty Provided	

Signature of Supplier	Supplier's Official Stamp
Name of Supplier	
Date	

**Technical Specification of the Goods Required**

<i>Sl. No.</i>	<i>Items</i>	<i>Specification</i>	<i>Remarks</i>
1	<b>Mac Pro</b>	<b><u>MacBook Pro. Display (silver) with integrated Touch ID sensor</u></b>	

		<ul style="list-style-type: none"> <li>2. Retina display <ul style="list-style-type: none"> <li>a. 13.3-inch (diagonal) LED-backlit display with IPS technology; 2560-by-1600 native resolution at 227 pixels per inch with support for millions of colors</li> <li>b. As per the spec. and model</li> </ul> </li> <li>3. Processor <ul style="list-style-type: none"> <li>a. 13-inch model with Touch Bar</li> <li>b. 2.9GHz dual-core Intel Core i5, Turbo Boost up to 3.3GHz, with 4MB shared L3 cache</li> </ul> </li> <li>4. Storage <ul style="list-style-type: none"> <li>a. 256GB PCIe-based onboard SSD</li> </ul> </li> <li>5. Memory RAM <ul style="list-style-type: none"> <li>a. 8GB preferred 16GB</li> </ul> </li> <li>6. Graphics <ul style="list-style-type: none"> <li>a. Intel Iris Graphics 540</li> </ul> </li> <li>7. Charging and Expansion <ul style="list-style-type: none"> <li>a. Two Thunderbolt 3 (USB-C) ports with support for: <ul style="list-style-type: none"> <li>b. Charging</li> <li>c. DisplayPort</li> <li>d. Thunderbolt (up to 40 Gbps)</li> <li>e. USB 3.1 Gen 2 (up to 10 Gbps)</li> </ul> </li> </ul> </li> <li>8. Keyboard and Trackpad <ul style="list-style-type: none"> <li>a. Full-size backlit keyboard with: <ul style="list-style-type: none"> <li>i. 64 (U.S.) or 65 (ISO) keys including 4 arrow keys</li> <li>ii. Touch Bar with integrated Touch ID sensor</li> <li>iii. Ambient light sensor</li> <li>iv. Force Touch trackpad for precise cursor control and pressure-sensing capabilities; enables Force clicks, accelerators, pressure-sensitive drawing, and Multi-Touch gestures</li> </ul> </li> </ul> </li> <li>9. Wireless <ul style="list-style-type: none"> <li>a. 802.11ac Wi-Fi wireless networking; IEEE 802.11a/b/g/n compatible</li> <li>b. Bluetooth 4.2 wireless technology</li> </ul> </li> </ul>	
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		<ul style="list-style-type: none"> <li>10. Camera <ul style="list-style-type: none"> <li>a. 720p FaceTime HD camera</li> </ul> </li> <li>11. Video Support <ul style="list-style-type: none"> <li>a. Simultaneously supports full native resolution on the built-in display at millions of colors and: <ul style="list-style-type: none"> <li>i. One display with 5120-by-2880 resolution at 60Hz at over a billion colors</li> <li>ii. Up to two displays with 4096-by-2304 resolution at 60Hz at over a billion colors</li> </ul> </li> <li>b. Thunderbolt 3 digital video output <ul style="list-style-type: none"> <li>i. Native DisplayPort output over USB-C</li> <li>ii. VGA, HDMI, and Thunderbolt 2 output supported using adapters (sold separately)</li> </ul> </li> </ul> </li> <li>12. Audio <ul style="list-style-type: none"> <li>a. 13-inch model with Touch Bar <ul style="list-style-type: none"> <li>3. Stereo speakers with high dynamic range</li> <li>4. As per the spec and mode</li> </ul> </li> </ul> </li> <li>13. Battery and Power <ul style="list-style-type: none"> <li>a. Built-in 49.2-watt-hour lithium-polymer battery</li> <li>b. 61W USB-C Power Adapter</li> </ul> </li> <li>14. Electrical and Operating Requirements <ul style="list-style-type: none"> <li>a. Line voltage: 100V to 240V AC</li> <li>b. Frequency: 50Hz to 60Hz</li> <li>c. Operating temperature: 50° to 95° F (10° to 35° C)</li> <li>d. Storage temperature: -13° to 113° F (-25° to 45° C)</li> <li>e. Relative humidity: 0% to 90% noncondensing</li> <li>f. Operating altitude: tested up to 10,000 feet</li> <li>g. Maximum storage altitude: 15,000 feet</li> <li>h. Maximum shipping altitude: 35,000 feet</li> </ul> </li> </ul>	
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		15. Size and Weight <ul style="list-style-type: none"> <li>a. Height: 0.59 inches</li> <li>b. Width: 8.36 inches</li> <li>c. Depth &amp; Weight: as per the spec and model</li> </ul> 16. Operating System <ul style="list-style-type: none"> <li>a. macOS Sierra</li> </ul> 17. Accessibility <ul style="list-style-type: none"> <li>a. As per the spec. and brand</li> </ul> 18. Features include: <ul style="list-style-type: none"> <li>a. As per the spec. and brand</li> </ul> 19. Accessories <ul style="list-style-type: none"> <li>a. USB-C VGA Multiport Adapter</li> <li>b. USB-C to Gigabit Ethernet Adapter</li> </ul>	
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The Supplier is required to mention make / model (as applicable) of the goods to be supplied and must attach the appropriate original printed literature / brochures for the various items listed.

Signature of Supplier	Supplier's Stamp
Name of Supplier	
Date	

**Documents required to be submitted as part of the Quotation**

**The original and *copy (ies)* of quotation submitted by the supplier shall comprise the following:**

- (a) A duly completed and signed priced quotation as per the Schedule of Items and the Priced Quotation.
- (b) A valid Trade License
- (c) A valid Tax Clearance Certificate;
- (d) The required bid security

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- (e) Any other requirements specified in this document not included are as per the government procurement rule & reregulation PRR 2009.

### **Terms and Conditions for the Supply of Goods & Payment**

The Terms and Conditions hereinafter may only be varied with the written agreement of the Purchaser and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall be required to submit a performance security of 10% of the quoted price in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by a financial institution located in Bhutan, which shall be furnished upon signing the contract. Performance security shall be valid till the end of warranty period and will be returned after the end of warranty period.
2. The supply of the goods shall be completed within 45 days from the date of issue of the Purchase Order.
3. Payment of the Invoice shall be arranged by the Purchaser, within thirty (30) days upon submission of original Invoice and TPN number, against the actual supplied quantities of goods as listed in the Purchase Order.
4. The quoted price shall include all taxes, duties, insurance and any other costs involved and nothing extra shall be paid.
5. Any goods found defective during the warranty period shall be replaced/repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the purchaser shall do it at the cost of the supplier.
6. The supplier shall pay liquidated damages at the rate of 0.1% per day for each day of delay to a maximum of 10% of the quoted price.
7. The Purchaser may, by written notice, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time for its convenience:
  - a. If the Supplier fails to perform any other Terms and conditions specified with the Purchase Order, or exceed the maximum amount of liquidated damages.
  - b. if the Supplier fails to perform any other obligation(s) under the Purchase Order, or
  - c. if the Supplier does not take any remedial action within a period of (7) seven calendar days after receipt of a notice of default from the Purchaser specifying the nature of the default(s), or
  - d. if the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order; and
8. The Supplier shall provide the warranty, as stipulated in the Quotation document, for the

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goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be. The security deposit shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.

9. The purchaser may procure any of the items from the open market in case the supplier fails to supply the goods within the stipulated time and realise the difference amount between the quoted price & market price from the security deposit.